

**Ontario Eventing Association Board of Directors Meeting**  
**Mar 14th 2022**  
**Final Minutes**

**Present:** Ann Neal, Caroline Abrahams, Sarah Richardson, Kendal Lehari, Justin Ridgewell, Kelly Gravelle, Char Hodgson, Linda Plank, Terri Hough-Gilmour, Nikki Maclellan, Doug Topalovic, Selena O’Hanlon

**Regrets:** Veronica Low,

**Call to Order:** 7:05 p.m.

**1. Meeting Opening**

*Nikki moved, Kelly seconded and it was carried to approve the agenda.  
Char moved, Cheryl seconded and it was carried to approve the Feb 14<sup>th</sup> minutes.*

**2. Matters for Discussion**

***a. Declarations of Conflict of Interest***

Ann noted that we needed to follow up on COI declarations for members not present at our last meeting.

- i. Doug Topalovic – none
- ii. Selena O’Hanlon – no conflicts that she knows of although she is involved in high performance

*EC/OE Issues*

The draft letter was circulated to all Board members regarding the non-payment of levies. No concerns were raised although Linda did acknowledge that she may have a conflict as she is an official for that venue for the 2022 season. Cheryl added that we should note the specific amount of outstanding levies in the letter. Doug noted that he was spending a lot of time trying to keep track of when Omnibus pages were posted on the EC website so that we can link to them on our website.

Action

It was agreed that we will include the final amount owing in the draft letter. It was agreed that Katie should cc Doug when she sends them to EC for posting.

It was further noted that communications from EC regarding specific riders competing in events in the U.S. suggested some bias in their reporting

Action

Selena to forward Ann an email with information on the specific issues.

*Leaderboard Methodology*

Nikki presented the updated proposal for a new leaderboard methodology. It was noted that 1\* should be equivalent to EV1.05 and not Training. There was general acceptance around

the new methodology. It was suggested that we would award points when there are at least three events at that level (e.g. Advanced). It was also suggested that for combined divisions, points would be awarded for the lowest level in the combination (i.e. points for EV 1.05/Prelim combined divisions would be attributed to EV1.05). It was noted that we should work on more communications to organizers rather than incentives to encourage them to have appropriate divisions at their events. It was also noted that we should have a guideline on our approach to tie breakers.

Action

Updated Leaderboard proposal will be written up and circulated by email for a vote. Once confirmed we will communicate through our social media channels and on our website.

**3. Treasurers Report**

Cheryl noted that we are not yet in a position to vote on the budget and we don't have the U25 budget. As a result this vote was deferred to the next meeting.

**4. Committee Reports**

**a. Governance & Policy**

Ann raised the need for a formal complaints policy, so that there is a clear process to follow in future with complaints and disputes.

Action:

Kelly agreed to start working on this policy

**b. Communications**

Char noted that she has not been able to be very active on the communications file in recent months. Doug suggested that we indicate on our website that details on events are provided through the omnibus pages which have to be uploaded by EC on their website.

**c. Sport Development**

*Young Rider/U25:*

No report.

*Adult Riders:*

Still waiting on confirmation of dates for schooling days. Ann noted that she will try to host a derby at Springhill for lower level adult riders.

*Coaching:*

Kendal reported that mental health month just wrapped up. In future years we should probably try to spread the events over a longer time period to encourage participation. She suggested that we try and promote the events on our YouTube channel over social media as they were recorded.

*Schooling Days:*

Sarah reported that so far, we have two dressage days set, one in Ottawa and a second hosted at Linda's venue. For cross country we have Bronte Creek and Steven's Creek and she may approach Lanes End.

Discussion ensued about the budget for schooling days. The clinician budget is \$300, while the venue is paid \$500 plus remainder of entry fees. Sarah also described that for a cross country schooling day, clinicians could get the fee for both coaching and the venue. It was noted that cross country brings in much more revenue than dressage.

*It was moved by Sarah and seconded by Nikki that the clinician budget for schooling days be increased to a maximum of \$500 per day.*

Action

It was agreed that a second motion to cap the clinician budget at \$1000 for a combined YR and Schooling Day be brought forward to the next meeting when the U25 Chair is present.

**d. Competitions**

*Organizers:*

It was noted that Nikki and Sarah will move forward to co-ordinate and organize more meetings. Ann suggested that they need to be reminded to arrange for TDs if they haven't yet done that. Linda noted that she is the TD for about 80% of the shows in Ontario.

*Volunteers:*

It was agreed that we would suspend this Committee as we no longer have a Volunteer Program.

*Officials/Safety/Rules:*

Ann reported that it looks as if the Officials Clinic will take place at WilloWind at their July event. It was generally agreed that we could provide a tent for this session.

**5. Other Matters**

Nikki raised that she has now labelled all of the ribbons and awards and that we need a process to distribute them to winners. She will put a spreadsheet in the shared drive so that we can identify coaches of riders and try to come up with hubs to distribute them.

**6. Next meeting**

The next meeting will be Monday April 11th

Meeting adjourned at 8:45 p.m.