

## OEA Calendar and Date Selection Methodology

Last updated: Oct 1, 2020

It is the OEA's preference that the current year's calendar be the basis for the following year. Should an organizer wish to move their competition date, change the levels offered at a competition, and/or increase or reduce the number of competitions being held they should reach out to the OEA Competitions Committee Chair.

The chair, in consultation with the full committee, will work with the organizer and any other affected organizers to try to reach resolution regarding the requested changes to the following year's calendar. Should no resolution be reached, the full calendar will be updated using the below date selection methodology.

1. All organizers will submit 3 date choices in order of preference no later July 31<sup>st</sup>.
2. All venues that run an FEI event are slotted in first; this is out of the control of the OEA; those dates take first priority and will be scheduled first.
3. The Championship date will be slotted in next, if applicable.
4. All venues that run an Intermediate level event will get to pick their first date; if they choose to run more than one event, they will pick the second and third dates later (see below); the first dates will be chosen as follows:
  - A. Intermediate competitions should ideally be 14 days apart. If they are less than 10 days apart both organizers should have agreed to this arrangement before date approvals are granted by OEA.
  - B. The first date choice for each venue will be slotted into the schedule and any conflicts will be resolved by the flip of a coin, with the proviso that the venue that loses the coin toss this year, gets to have that weekend the following year if they so desire.
5. All venues that run up to Preliminary level, that have not already chosen a date in #4 above, will chose their first date, with any conflicts being resolved using the "coin toss" method as outlined above.
6. All venues that run up to Training level, that have not already chosen a date in #4 and #5 above, will chose their first date, with any conflicts being resolved us the "coin toss" method.
7. Finally, all venues that run Pre-Entry, Entry and/or Pre-Training, that have not already chosen a date in #4, #5 and #6 above will chose their first date, with any conflicts being resolved using the "coin toss" method.
8. The process will then start over with the venues that want to run a second event. Venues that run up to Intermediate will chose their second date first, followed by venues that run up to Preliminary, then Training, then Pre-Entry, Entry and/or Pre-Training.

9. If needed, venues planning to run a third event will be slotted into the remaining weekends.

All above paragraphs notwithstanding, the OEA recognizes that there may be extenuating circumstances that require changes to the schedule that contravene these best practices.

Once the schedule is finalized for the year, should an organizer wish to change dates, change the levels offered at a competition, add, and/or cancel a date they should reach out to the OEA Competitions Committee Chair.

The OEA will consult with organizers directly affected by changes to the schedule (those with competitions the same weekend, as well as the weekend immediately before and after) before date approval is given. In addition, the OEA will make the very best efforts to notify all other organizers of the changes.